

NWMHC BOARD OF DIRECTORS FALL MEETING
October 24, 2015
Salem, Oregon

1. The meeting was called to order, at 9:28am, by Vice President Diane Dorigan.
2. Roll call: **PRESENT:** VP Diane Dorigan, Treasurer Kathy Howard, Administrator Jamie Bethany, Director Christine Houts, Recording Secretary-elect Janine McDonald, Director Joanne Ross and Director Robin Hardy **ABSENT:** President Lisa Pichler and Recording Secretary Helen Halderman
3. Minutes of the Summer Meeting were approved as read.
4. **President's Report** – Lisa Pichler not present so no update.
5. **Treasurer's Report** given by Kathy Howard:
 - The 2015 NWMHC Balance Sheet, Gelding Incentive Fund, individual show's profit/loss reports and the NWMHC Budget spreadsheets were handed out.
 - The NWMHC took a relatively small loss due to the cancellation of the Emerald Valley show. The schooling clinic came out ahead as 2 grants, totaling \$400, were received from AMHA. The Can Am Classic show took a loss. This was contributed to the fact that an extremely large order of ribbons was placed against this show. Except for the ribbon order, Can Am would have made a profit. WOW show reported a loss as the 2014 show was paid out wrong. NorCal was given 50% of the profits prior to all bills being deducted. Those 2014 bills were applied to 2015, causing a loss to be reported.
 - The NWMHC balance sheet is healthy. As of October 1st, the total of the CD and checking account is \$25,224.27. All bills have been paid out except one, which hasn't yet been received.
 - The Gelding Incentive Fund raised \$2,290.00 over the past year. A total of \$2,289.95 will be presented in checks tonight, leaving only five cents in the account.
 - 2013 and 2014 taxes will be filed by the end of November.
 - Kathy requested that items not in the budget, that are \$25 or more, need to be approved by the Board before being paid out. These are items that are too large to come out of Petty Cash. Approved.
 - Jamie brought up that the Year End award certificates were not included in this year's budget. This line item needs to be remembered for the 2016 budget.
 - An Audit Committee, separate from the Finance Committee, needs to be created. VP Diane Dorigan appointed Joanne Ross, Janine McDonald and Carole Heermann.
6. **Club Administrator's Report** given by Jamie Bethany:
 - The NWMHC currently has 75 memberships, plus 1 pending membership.
 - 15 members currently contribute to the Miniature Horse World ad. 19 members are needed to cover the cost.
 - 12 members have currently paid for NWMHC Farm advertising.
 - New 2016 membership forms have been created and will be handed out today.

- The insurance, for all of the 2015 shows, came to a total of \$845. This included the Emerald Valley show which was canceled.
- The NWMHC is classified as a non-profit organization in Oregon. The annual fee of \$50 will be due next July 23rd.
- Jamie handed over the 2006 – 2008 tax returns to Kathy Howard, given to her by Sheryl Peterson.
- The NWMHC trailer needs to have the registration address updated. The trailer is to be stored at Joanne Ross' place and the registration address is to be Kathy Howard's . **MOTION** was made by Joanne to have Kathy update the title, to reflect her address, and that the new registration gets posted in the trailer. Seconded and approved.
- **MOTION** was made by Joanne to have membership information packets (brochures etc.) be updated and sent to new members, along with their membership cards. Seconded and approved.

7. **AMHA Director's Report** given by Joanne Ross (appointed after Polly Hyde stepped down):

- There were two conference calls concerning the renewal of the 2017 dates at the Will Rogers Coliseum. No other viable alternatives were found so the 2017 Worlds will be at Will Roger Coliseum. The 2017 dates will be a week later than normal, as that was the consensus. The Will Rogers Coliseum has progressively gotten more and more expensive. For instance, they are now charging a \$10 a day fee to park, so fewer outside people come to watch. The Will Rogers Coliseum will possibly be renewed, for the 2018 and 2019 Worlds, if no other facility can be located.
- 2016 Western Regionals will be in Reno, Nevada.
- A take away from the 2015 Western Regionals is that the social aspect was missing. This needs to be addressed for the 2016 Western Regionals in Reno. Volunteers are needed to organize and put on social events during the Western Regionals in Reno next year. Volunteers will be asked for at the General Meeting. **see **ACTION** item towards the end of this document.
- A discussion was raised about finding new venues for the Western Regionals. There are a couple of facilities in California but neither have air conditioned arenas. It would be nice to find an alternative to Reno, as there aren't many members in that area anymore.
- A discussion surrounding judges' cards was brought up by Christine Houts. The qualifications, to get carded, can take up to a year to complete. This needs to be shortened somehow but no immediate solution for now.

8. **Committee Reports**

- **AUDIT** – A new audit committee has been appointed by Diane Dorigan. The members are Joanne Ross, Janine McDonald and Carole Heermann. This new committee will get together next year, prior to the Winter meeting, to go over financials.
- **BY LAWS/RULES & REGS – 1)** In the current by-laws, the NWMHC AMHA Director doesn't have to be a member of the NWMHC. A change to the by-laws was approved to require that they be a member. Any future NWMHC AMHA Directors will have to be a member of the NWMHC and will hold a board position. **2)** By-laws need to reflect that the Club Administrator is a President appointed position and is a 2 year position. The

Club Administrator is a voting member of the board. This is a housekeeping by-law change as it isn't currently mentioned. **3)** House cleaning needs to be done on By-Laws, such as taking out all mentions of a newsletter, as the NWMHC no longer produces a newsletter.

MOTION was made to add *“Qualifications for the Year End Awards may be adjusted by the BOD, due to the cancellation of a NWMHC sponsored show, in any given year”*. This will be added as “H” in the Rules and Regs. Seconded and approved.

MOTION was made that Julie Hemenway present the By Law change proposals at the General Meeting and they be voted on. Seconded and approved.

- **FINANCE – MOTION** was made to have the President -elect and Treasurer create a letter that will be sent out to all committee chairman. The letter is to request for all accounting of funds belonging to the NWMHC. Each committee should give a report, to the Treasurer, detailing out moneys received, moneys spent and any future moneys needed for budgeting purposes.
- **FUTURITY** – A total of \$440 is currently in the fund. A breakdown of the funds was provided.
- **GELDING INCENTIVE** – Report was provided; breaking down all of the moneys received and paid out. \$3.38 per point was paid out at the Year End Awards Banquet. All \$2,290 raised will be paid out except for 5 cents.
- **NEWSLETTER/PUBLICITY** – No report. **MOTION** was made to publicize each show's profit/loss, plus a show summary, via an iContact email blast. It was seconded and approved.
- **WEBSITE** – No report.
- **WELFARE** – Christine Houts informed everyone that Kandi Crow had been caught violating her probation. She was found having several animals at her residence.
- **YOUTH** – No report. No application was received for the scholarship so no scholarship will be given out this year.
- **ONLINE STORE** – No report.

9. Old Business

- **2015 SHOWS** – No more to add than what was stated above.
- **COMMUNITY SERVICE AWARD** – 2015 award will be given to Sheri Dingmon
- **CLUB TRAILER** – Christine Houts will haul the trailer to events in 2016. **MOTION** was made to table any trailer repairs until 2016. Seconded and passed.

10. New Business

- **2016 SHOWS**
 - Show Committee Members – We need show committee volunteers. More discussion needs to be done at the Winter Meeting.
 - Schooling Clinic – Dates are not confirmed yet but should be in the last part of March. The Clinic will be held at Kathy Howard's place. Instead of charging to use her facilities, Kathy has asked that a donation be made to Michael's Place.

Lots of ideas for the clinic were discussed. Just some of the suggestions were Halter, Halter Obstacle, How To Harness and Liberty classes. A genetics class was discussed as well.

- Emerald Valley - Show will be May 26-30, 2016 in Eugene, OR. It will include a 2-day ASPC/AMHR/ASPR show. Sponsors are needed.
 - CanAm Classic – Show will be June 17-19, 2016 in Spanaway, WA. Christine Houts reported that the Gypsy Horse Club would like to share costs with NWMHC. They've provided a list of classes they'd like to include. The list is fairly small and it should benefit our club to share expenses. The Gypsy horses would be stalled in their own barn, away from the miniature horses. Further discussion will be at the Winter Meeting, once more contract details are given to Christine by the Gypsy Horse Club.
 - WOW – Show will be August 18-21, 2016 in Central Point, OR. Casey Campbell has asked that a 1 day AMHR show be added. Kathy Howard will determine the cost of adding the AMHR show and provide a total. This amount will have to be paid by Casey Campbell, by the time the Winter Meeting takes place, in order for it to be added to WOW.
 - Oregon State Fair – Ron Hood has taken over for Roxanne Hood as the coordinator. Christine Houts will work closely with him on the 2016 show. No dates as of yet but will try to get weekend dates.
 - BC Classic – Show will be June 10, 11 and 12th. No further news.
 - Mt. Hood – Plans are to have a new show in April at the Oregon State Fairgrounds. This show would be a combined show with the Gypsy Horse Club. Dates and contracts haven't been finalized yet.
 - Judges – Rinda Pullen is working on hiring judges for the 2016 shows. The judges for Emerald Valley should stay the same as last year. Focus is to hire mostly local judges when possible.
 - Stock Horse Classes - There was a good turnout reported for the stock classes. We will continue to offer the stock classes in the 2016 shows.
 - Special Needs Classes - The special needs classes will be continued if sponsored by Don Louge once again.
- **2016 Winter Meeting** – The Winter Meeting will be either the 23rd or 30th of January. Carole Heermann and Janine McDonald have been tasked the job of finding a venue up in Washington. Date and Location to be finalized soon.
 - **2016 Banquet/Year End High Points** – There should be one Chairman appointed to oversee the banquet and year end awards. These positions are combined into one, in the by-laws, not into two separate positions. Judy Howard asked that the Year End Awards proposals be looked at during the Winter Meeting. This would include dates, location and committee members. Judy Howard plans to present the points at the Winter Meeting as well.

- **Elections** – Joanne announced the new positions filled recently. The new President is Susie Gunther. The new Recording Secretary is Janine McDonald. The new Director is Christine Houts. Lisa Pichler will remain on the Board as the past President.

11. MOTION was made to adjourn the meeting at 1pm. Seconded and approved.

----- **ACTION ITEMS** -----

- **ACTION:** Jamie Bethany will gather info, after each show in 2016, and iContact email members the results.
- **ACTION:** The new Audit Committee (Joanne Ross, Janine McDonald & Carole Heermann) will get together sometime after the first of the year, but prior to the Winter Meeting, to audit the financials. Location and date to be determined.
- **ACTION:** Kathy will update the title, to reflect her address, and get the new registration posted in the trailer.
- **ACTION:** Jamie Bethany will update the information packet that is sent to new members. The updated packet will be sent out, to new members, along with their membership cards.
- ****ACTION:** Need volunteers for the 2016 Western Regionals social aspect. Asking for volunteers was forgotten during the General Meeting portion of the Fall Meeting. Should this be brought up at the Winter Meeting or possibly just iContact members and ask for volunteers?
- **ACTION:** Julie Hemenway to update the Rules and Regs and By-Laws.
- **ACTION:** Kathy Howard to come up with the total cost of adding a 1-day AMHR show to the WOW show. This amount needs to be invoiced to Casey Campbell with a stipulation that it needs to be paid prior to our Winter Meeting in January of 2016.
- **ACTION:** Carole Heermann and Janine McDonald to find a venue for the Winter Meeting. The place needs to hold 30+ people.
- **ACTION:** Someone needs to ask Dawn Sayles why the Community Service Award states that it only runs through August. Why doesn't it include the winter months? This came out of the General Meeting.